

# **Board of Education**

## **Northeast Kansas Education Service Center**

### **Minutes**

**Date: June 16th, 2004**

**Time: 7:30 p.m. Call Meeting to Order - USD #341 Central Office - Oskaloosa, KS**

At 7:30 p.m., president, Tom Holroyd called the meeting to order. Members present: Keith Ostrander, Tom Holroyd, Leonard Lange, Dean Newell, Julie Zule, Carol Meneley, and Mike Miller; Jim Wheeler, Ph. D., Executive Director; Patty Hart, Director of Special Education; Susan Aspinwall, Business Manager/Clerk; Dona Higgins, Accounts Payable; and Sharon Branson, SETA Representative (arriving at 7:37 p.m.)

#### **\* Recognition of Patty Hart's 15 years of Dedicated Service to Special Education Children and Staff at NEKESC**

Tom Holroyd recognized Patty Hart for her years of service with NEKESC, thanked her and wished her well in her new role in Houston. Patty thanked the board for their support during the years she worked for NEKESC.

#### **\* CONSENT AGENDA**

Lange moved to approve the consent agenda with no changes. Zule seconded and motion carried 7-0.

1. Approval of Agenda
2. Approval of Minutes of May Meeting
3. Approval of Bills and Claims

#### **\* Receive - Communications from Visitors Present**

There were no comments from visitors present.

#### **\* Receive - Communications**

1. Treasurer's Report  
Susan provided copies of the treasurer's report for the month of June as well as copies of the Petty Cash report for the 04 fiscal year.

#### **\* Special Education**

##### **1. Action - Personnel Update**

Patty reviewed the list of contracts and resignations for approval. Zule moved to approve as presented. Lange seconded and motion carried 7-0.

##### **2. Action - Hearing Screening for 04-05**

Patty announced that our hearing screening technician, Maxcine Perkins, is retiring. She has done the required hearing screenings for all seven of our districts for a number of years. The NEKESC pays for the portion of her time that is special education reimbursable, and we charge districts the remainder of her time. Patty presented three options and their approximate cost to USDs for the future: I ) to hire and train a new technician; II ) to pay another organization, such as local health departments, to do the job; and III ) have each district take responsibility for the screening of their students. Lange moved to go with the superintendents' recommendation and approve option # I. Ostrander seconded and motion carried 7-0.

##### **3. Action - Final Approval of Special Education Budgets**

The following special education budgets were presented for final approval:

- Fund #01** - General Fund - **\$4,873,576**
- Fund #02** - Vocational Ed - **\$88,956**
- Fund #06** - ECSE Preschool - **\$381,483**
- Fund #12** - Vision Impaired - **\$21,633**
- Fund #15** - Hearing Impaired - **\$66,677**

Ostrander moved to approve as presented. Meneley seconded and motion carried 7-0.

## \* **Regional Service Center**

### 1. **Action - Final Approval of RSC Budgets**

The following regional service center budgets were presented for final approval:

- Fund #05** - Network Consortium **\$51,000**
- Fund #07** - Capital Outlay - **\$36,000**
- Fund #09** - NEKESC Inservice - **\$14,200**
- Fund #10** - Regional Service Center - **\$190,973**
- Fund #11** - Technology Support Svcs. - **\$109,325**
- Fund #24** - John Dewey Learning Academy - **\$476,870**
- Fund #33** - Medicaid - **\$132,475**
- Fund #34** - Kaw Valley Regional Inservice Council - **\$5,000**

Lange moved to approve the RSC budgets as presented. Meneley seconded and motion carried 7-0.

### 2. **Action - Approve Grant Budgets-Contracts**

The following grant budgets and contracts were presented for approval. Jim reviewed each budget and the services which each program provides.

- Fund #03** - Management Information Services-State Special Education - **\$322,765**
- Fund #13** - State Leadership -SIT-State Special Education - **\$154,003**
- Fund #18** - Low Incidence-TBI-State Special Education - **\$412,302**
- Fund #21** - SpEd Process Technical Assistance-State Special Education - **\$93,089**
- Fund #26** - Marshall Co. Tiny-K - **\$117,395**
- Fund #31** - Continuous Improvement-NEKESC Special Education Project - **\$45,648**
- Fund #36** - NEKESC/NEKICC Tiny-K - **\$320,285**

Miller moved to approve the grant budgets and contracts as presented. Lange seconded and motion carried 7-0.

### 3. **Information/Discussion - Health Insurance**

Jim provided an update on NEKESC Health Insurance and the fact that Blue Cross/Blue Shield is wanting to get our business. They have provided health surveys to all eligible employees and are in the process of compiling the information to give us a quote. We are also looking at other options.

### 4. **Information/Discussion - Custodial & Maintenance Training**

Plans are to have our annual training on July 22, 2004 at 8:30 a.m. at the Oskaloosa Multipurpose room. We will have the same format as before, with pizza served after the meeting. Cost will be the same \$30.00 per person with \$5.00 going toward the pizza and \$25.00 to the trainers. Susan will send a memo to district superintendents with the details.

## \* **Executive Session**

At 8:00 p.m., Miller moved to go into executive session for 20 minutes until 8:20 p.m. to discuss negotiations and administrative contracts. Newell seconded and motion carried 7-0.

At 8:20 p.m. open session resumed and Lange moved to continue executive session for 30 minutes until 8:50 p.m. Zule seconded and motion carried 7-0.

At 8:50 p.m. open session resumed. Meneley moved to adopt a policy for paras that states ◆After 15 years or more of employment with the Northeast Kansas Education Service Center, and at retirement with the Northeast Kansas Education Service Center and proof of retirement according to KPERS, paras will be reimbursed a maximum of eighteen (18) seven-hour days of accumulated sick leave at their current hourly rate and work day.◆ Lange seconded and motion carried 7-0.

Ostrander moved to issue a revised contract to Judy Denton for 220 days in the amount of \$67,666. Meneley seconded and motion carried 7-0.

Ostrander moved to issue a revised contract to Shelia Clark for 220 days in the amount of \$64,480. Meneley seconded and motion carried 7-0.

Ostrander moved to issue a contract to Susan Aspinwall for 215 days in the amount of \$52,110. Meneley seconded and motion carried 7-0.

Ostrander moved to issue a contract to Patty Hart as a consultant for the 2004-2005 fiscal year in the amount of \$25,000. Meneley seconded and motion carried 7-0.

## \* **Adjournment**

At 9:00 p.m. Miller moved to adjourn the meeting. Zule seconded and motion carried 7-0.

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Thomas Holroyd  
President

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Susan Aspinwall, CPS  
Business Manager./Clerk