

# Board of Education



## Minutes

Supers Scheduled to Attend Board Meeting

Jean Rush, Regular

Denis Yoder, Alternate

**Date: February 20, 2008**

**Location: NEKESC Business Office, 1220 Walnut Street, Oskaloosa**

**Time: 7:00 p.m. Call Meeting to Order**

At 7:04 p.m., Todd Gigstad, President of the Board called the meeting to order. Members present: Todd Gigstad, Bill Perry, LaVerne Clark, Dave Jolly, Gary Willits, Jenny Morgison and Andy Sullivan (replacing Dan Evans).

Others present: Linda Aldridge, Executive Director; Shelia Smith, Assistant Director of Special Education; Jeanette Souther, Special Education Coordinator; Debra May, Business Manager; Krystal Porter, Clerk of the Board; Myra Mohr, School Social Worker (left at 8:40 p.m.); Beth Steinkamp, McLouth Interrelated Teacher (left at 9:04 p.m.); Terri Coughlin, JDLA Principal; Kathy Young, ACCS Interrelated Teacher (leaving at 8:40 p.m.); Betsy Schmelzle, School Social Worker (leaving at 8:40 p.m.); Wade Anderson, KNEA Representative (leaving at 7:37 p.m.); Bob Treanor, Tallgrass Studios (arriving at 7:37 p.m. and leaving at 8:06 p.m.) and Larry Mears (via phone conference 9:35 p.m.- 9:55 p.m.)

### Monthly Action Items

#### 1. Approval of Agenda

Perry made a motion to approve the agenda with the addition of Action Item- Old Business, #1 Internet Consortium Costs. Jolly seconded and the motion carried 7-0.

#### 2. Approval of Minutes

Jolly made a motion to approve the minutes of the January meeting as mailed to members. Clark seconded and the motion carried 7-0.

#### 3. Approval of Bill & Claims

Jolly made a motion to approve the Bills and Claims as presented. Morgison seconded and the motion carried 7-0.

#### **4. Approval of Personnel Update**

Jeanette reviewed the list of contracts and resignations. Perry made a motion to approve the Personnel Update as presented. Clark seconded and the motion carried 7-0.

<b>Monthly Communications</b>
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##### **1. Receive Communications from Visitors Present**

Wade Anderson, KNEA Representative, distributed Teacher Compensation Plans and Salary Schedule Development Tool handouts and discussed salary compaction.

Anderson left at 7:37 p.m.

Bob Treanor arrived at 7:37 p.m.

Bob Treanor, Tallgrass Studios, discussed the creative process leading up to the design and selection of our new name of Keystone, related logo and slogan of “Enlighten, Empower”. Bob provided the Board a letter stating logo authenticity.

Smith left at 7:50 p.m.

Smith returned at 7:51 p.m.

Treanor left at 8:06 p.m.

##### **2. Receive General Communications**

Krystal shared with the Board that all policies are on the website and a hard copy is available at the NEKESC Business Office.

Linda shared with the Board that Rhonda has created a Para to Teacher Resource Handbook and it will be available to anyone interested in receiving information regarding a teaching degree.

Linda distributed Sparring on NCLB Legal Ruling Continues article.

Shelia informed the Board that NEKESC has received donations from the Knights of Columbus in Winchester and from the family of Jo Starcher of McLouth.

##### **3. Receive Treasurer’s Report**

Copies of the February Treasurer's Report were provided and reviewed by Debra.

**4. Receive Cash Summary Report**

Debra reviewed the Cash Summary Report for February.

**5. Receive Post Audit Report on Special Education Funding and Testimonial**

**6. Receive Para Surveys regarding Highland Community College Class**

**7. Receive NEKESC Financial Statements for the Year Ended June 30, 2007**

**8. Receive letter from Micca Albert, Lancaster Elementary Interrelated Teacher**

**Action Items – Old Business**

**1. Internet Consortium Cost**

Linda distributed the Internet Consortium Cost Worksheet.

Jolly made a motion to approve the Internet Consortium Cost as presented. Morgison seconded and the motion carried 5-2. Sullivan and Perry abstained.

**Action Items – New Business**

**1. Student Needs, New Positions**

Shelia distributed and discussed the Caseload Projections FY09-FY10 and the Staffing Proposal for 08-09 School Year. Shelia discussed special education staffing needs, based upon most recent reports of full-time equivalency (FTE) and headcount data. It was recommended that four new positions be added for the 2008-2009 school year based upon district requests, higher demand for services, and careful analysis of current staff utilization. The Staffing Proposal of 08-09 School Year numbers are increased from the document that was provided to the Superintendents last week. The increased projection is due to benefits and salary increase being included.

Perry made a motion to proceed with the recommendation of hiring four new positions for the 2008-2009 school year. Jolly seconded and the motion carried 7-0.

Mohr left at 8:40 p.m.

Young left at 8:40 p.m.

Schmelzle left at 8:40 p.m.

## **2. Substitute Teacher Pay**

Shelia distributed a document outlining substitute teacher pay in each district.

Perry made a motion to pay substitutes at \$85.00 per day. Jolly seconded and the motion carried 7-0.

## **3. Service Center Logo and Slogan**

Perry approved the logo and slogan as presented by the focus group. Morgison seconded and the motion carried 7-0.

### **Discussion Items – Old Business**

None

### **Discussion Items – New Business**

#### **1. Para Study Committee**

Linda updated the Board regarding committee activities. The committee will be bringing a proposal to the Board at the March meeting. The committee will continue to meet and discuss providing camps as summer opportunities for kids.

#### **2. Benefits Committee**

Debra updated the Board regarding committee activities. The committee felt that a spring enrollment was premature since the BC/BS new rates would not be received. It was suggested to have the enrollment in July at four locations throughout the month. The committee agreed that if the rate increased 20% the committee would meet to review other health insurance options.

Steinkamp left at 9:03 p.m.

#### **3. Grounds & Maintenance Division**

Linda shared with the Board that she is working with Paul Crawford to establish a Division of Operations and Facilities.

### **Executive Session**

At 9:15 p.m., Jolly made a motion to go into Executive Session in the conference room for 45 minutes to discuss negotiations, consultation with our attorney on a matter protected by the attorney-client privilege

and to discuss personnel matters of non-elected personnel, reconvening in this room at 10:00 p.m. The Executive Session included Linda Aldridge, Executive Director; and Larry Mears, attorney (via phone conference 9:35 p.m. – 9:55 p.m.). Perry seconded and the motion carried 7-0.

At 10:00 p.m., open session resumed and Jolly made a motion to go into Executive Session in the conference room for 15 more minutes to continue discussing negotiations and discuss personnel matters of non-elected personnel, reconvening in this room at 10:15 p.m. Perry seconded and the motion carried 7-0.

At 10:15 p.m., open session resumed and Jolly made a motion to go into Executive Session in the conference room for 10 more minutes to continue discussing negotiations and discuss personnel matters of non-elected personnel, reconvening in this room at 10:20 p.m. Perry seconded and the motion carried 7-0.

At 10:20 p.m., open session resumed and Jolly made a motion to go into Executive Session in the conference room for 10 more minutes to continue discussing negotiations and discuss personnel matters of non-elected personnel, reconvening in this room at 10:30 p.m. Perry seconded and the motion carried 7-0.

At 10:30 p.m., open session resumed and Jolly made a motion to go into Executive Session in the conference room for 10 more minutes to continue discussing negotiations and discuss personnel matters of non-elected personnel, reconvening in this room at 10:40 p.m. The Executive Session included Shelia Smith, Assistant Director of Special Education; and Jeanette Souther, Special Education Coordinator. Perry seconded and the motion carried 7-0.

Souther left Executive Session at 10:37 p.m.

Smith left Executive Session at 10:37 p.m.

At 10:40 p.m., open session resumed.

## **Action Items – New Business**

### **4. Personnel**

Jolly made a motion to adopt the resolution regarding Angela Rosebrough. Clark seconded and the motion carried 7-0.

## **Adjournment**

At 10:41 p.m., Morgison made a motion to adjourn the meeting. Sullivan seconded and the motion carried 7-0.