



# Board of Directors

## Minutes

Supers Scheduled to Attend Board Meeting

Denis Yoder, Regular

Steve Wiseman, Alternate

**Date: June 18, 2008**

**Location: Keystone Business Office, 1220 Walnut Street, Oskaloosa**

**Time: 7:00 p.m. Call Meeting to Order**

At 7:00 p.m., Dave Jolly, Vice President called the meeting to order. Members present: Dave Jolly, Mike Tullis (replacing Dan Evans), John Henry (replacing Gary Willits), Karen Edmonds (replacing Bill Perry) and Todd Gigstad (arriving at 7:45 p.m.)

Members not present: LaVerne Clark and Jenny Morgison

Others present: Linda Aldridge, Executive Director; Rhonda Denning Special Education Coordinator; Jeanette Souther, Special Education Coordinator; Krystal Porter, Clerk of the Board; Debra May, Business Manager; Sharon Branson, SETA Representative; and Denis Yoder, Superintendent.

### Monthly Action Items

#### 1. Approval of Agenda

Tullis made a motion to approve the agenda. Edmonds seconded and the motion carried 4-0.

#### 2. Approval of Minutes

Edmonds made a motion to approve the minutes of the May meeting as mailed to members. Tullis seconded and the motion carried 4-0.

#### 3. Approval of Bill & Claims

Edmonds made a motion to approve the Bills and Claims as presented. Tullis seconded and the motion carried 4-0.

#### 4. Approval of Monthly Fund Transfers

Edmonds made a motion to approve the Monthly Fund Transfers as presented. Henry seconded and the motion carried 4-0.

## **5. Approval of Personnel Update**

Jeanette reviewed the list of contracts and resignations.

Tullis made a motion to approve the Personnel Update as presented. Henry seconded and the motion carried 4-0.

## **Monthly Communications**

### **1. Receive Communications from Visitors Present**

There were no communications from visitors present.

### **2. Receive General Communications**

Linda shared with the committee that a letter of support was written for Kansas State University in receiving a grant to provide free onsite assistance to schools that may be experiencing indoor air quality problems.

### **3. Receive Treasurer's Report**

Copies of the June Treasurer's Report were provided.

### **4. Receive Cash Summary Report**

Debra reviewed the Cash Summary Report for June.

## **Discussion Item – Old Business**

### **1. KEEB Presentation**

Rhonda demonstrated KEEB, Kansas Education Employment Board, which is an important tool that is being used in recruiting teachers.

Gigstad arrived at 7:45 p.m.

### **2. KFAST**

Linda informed the Board that the KFAST agreement has been settled.

## **Action Item – Old Business**

### **1. Keystone Marketing**

Edmonds made a motion to approve the amount of \$950 to Tallgrass Studio for signage design. Henry seconded and the motion carried 4-0.

## **2. Para Wage Scale**

Linda and Debra distributed and discussed the Conservative Para Wage Scale and the 10 Step Para Wage Scale.

Debra was asked to recreate the 21 Step Conservative Para Wage Scale using the higher increase at the experienced steps.

## **3. KanEd Grant**

Linda distributed and discussed the Kan-ed Grant Application. The Board originally approved a KanEd Grant in the amount of \$30,000. The grant amount actually awarded is \$19,771.

Jolly made a motion to approve the Kan-ed Grant in the amount of \$19,771. Edmonds seconded and the motion carried 5-0.

## **4. Meal Reimbursement Procedures**

Jolly made a motion to approve the Meal Reimbursement Procedures as presented. Henry seconded and the motion carried 5-0.

### **Discussion Item – New Business**

#### **1. Reimbursement for Praxis Test**

A request was made for reimbursement of fees associated with the Praxis Test. The Praxis Test is required for State licensure. Linda discussed this request with respect to recruitment and retention issues. At this time the Board is not in favor of reimbursing teachers for the Praxis Test.

#### **2. Health Insurance**

Linda distributed and discussed the Benefit Comparison form. If coverage remains the same, there will be a large increase in premiums. The Benefits Committee will be meeting with vendors and reviewing health insurance options.

### **Action Item – New Business**

#### **1. Calendar Approval**

Krystal presented the 08-09 Keystone Calendar.

Jolly made a motion to approve the 2008-2009 Keystone Calendar and approved holding the July Board meeting at the Keystone Business Office. Tullis seconded and the motion carried 5-0.

## **2. Compensatory Time Procedures**

Linda distributed and discussed the Compensatory Time and Compensatory Time Off and Overtime Pay.

Edmonds made a motion to approve and implement the Compensatory Time and Overtime Pay procedures as presented. Tullis seconded and the motion carried 5-0.

### **Executive Session**

At 9:15 p.m., Jolly made a motion to go into Executive Session in the conference room for 30 minutes to discuss personnel matters of nonelected personnel, reconvening in this room at 9:45 p.m. The Executive Session included Linda Aldridge, Executive Director and Jeanette Souther, Special Education Coordinator. Henry seconded and the motion carried 5-0.

Souther left executive session at 9:25 p.m.

At 9:45 p.m. open session resumed.

### **Action Item – Old Business**

## **2. Para Wage Scale**

Debra distributed a second 21 Step Conservative Wage Salary Scale using the higher increase at the experienced steps with the total dollar amount to fund at \$119,095.

Edmonds made a motion to approve the Conservative Para Wage Scale of \$115,895. Henry seconded and the motion carried 4-1. (Jolly abstained)

### **Executive Session**

At 10:15 p.m., Jolly made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 10:20 p.m. Henry seconded and the motion carried 5-0.

At 10:20 p.m., open session resumed. Jolly made a motion to go into Executive Session in the conference room for 5 minutes to continue to discuss personnel matters of non-elected personnel, reconvening in this room at 10:25 p.m. Henry seconded and the motion carried 5-0.

At 10:25 p.m., open session resumed.

<b>Adjournment</b>
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At 10:25 p.m., Tullis made a motion to adjourn the meeting. Edmonds seconded and the motion carried 5-0.

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Todd Gigstad, Board President  
Board

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Krystal Porter, Clerk of the