

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Steve Wiseman, Regular

Loren Feldkamp, Alternate

DATE: May 20th, 2009

Location: Keystone Business Office, 1220 Walnut, Oskaloosa

Time: 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Todd Gigstad, Board President, called the meeting to order. Members present: Jon Henry, Ed Courtney, Jody Lockhart, Dave Jolly and Karen Edmonds. Member absent: Jenny Morgison.

Others present: Linda Aldridge, Executive Director; Shelia Smith, Deputy Director of Special Education; Rhonda Denning, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board; Terri Coughlin, Principal, JDLA; Kim Wheeler and Cindy Malone, Keystone Speech/Language Pathologists; Loren Feldkamp and Scott Myers, Superintendents. Arriving at 7:04 p.m., Steve Wiseman, Superintendent. Arriving at 7:06 p.m., Jean Rush, Superintendent.

Monthly Action Items

1. Approval of Agenda

ACTION

Jon made a motion to approve the agenda. Dave seconded and motion passed 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of last meeting
2. Approval of Bills & Claims

3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**
6. **Approval of Treasurer's Report**

ACTION

Dave made a motion to approve the Consent Agenda Items as presented. Ed seconded and motion carried 6-0.

Executive Session

At 7:07 p.m., Dave made a motion to go into Executive Session in the conference room for 15 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 7:22 p.m. Jon seconded and motion carried 6-0. Executive session included Linda Aldridge, Shelia Smith, Jean Rush, Steve Wiseman, Loren Feldkamp and Scott Myers.

At 7:22 p.m., open session resumed.

At 7:23 p.m., Dave made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 7:28 p.m. Jon seconded and motion carried 6-0. Executive session included Linda Aldridge, Shelia Smith, Jean Rush, Steve Wiseman, Loren Feldkamp and Scott Myers.

At 7:28 p.m., open session resumed.

ACTION

Jon made a motion to approve the personnel report. Dave seconded and motion carried 5-1.

Dave made a motion to post the Autism position. Jody seconded and motion carried 6-0.

Monthly Communications

1. Receive Communications from Visitors Present

Scott thanked the board for their work and encouraged them to trim costs in every way legally possible.

2. Receive General Communications

Terri Coughlin thanked the people who attended the JDLA graduation last week. She also shared that John Dewey has cookbooks for sale for \$10.00 each as a fundraiser for the school. Terri explained that next year there will be 4 staff members Red Cross trained, thus enabling 4th graders in area schools to be trained in basic first aid.

Todd thanked Shelia for her 15 years of service to Keystone, expressing how much she will be missed. The Board is grateful for all the work done over the years and wishes her the best of luck in her new job.

Discussion Items

1. General Status

Linda presented data regarding the current status of special education. A lengthy discussion occurred on various budget related issues including the drop in categorical aid, assessments to districts, increasing demand for special education services and cash balance status.

2. 09-10 Budget/Maintenance of Effort

Linda presented information regarding the latest in special education funding, maintenance of effort, special education cuts, and assessments to districts. There was a lengthy discussion on these issues in light of the current economic crisis and how to offset expenses while dealing with maintenance of effort regulations and obligations regarding Free & Appropriate Public Education (FAPE).

Karen made a motion to hold a Special Board meeting on June 10th at 7 p.m., to discuss Finance and to discuss Negotiations, with possible action to follow on Negotiations. Jody seconded and motion carried 6-0.

3. Para Issues

Linda spoke on various para issues including attendance analysis, cost of para education and attendance bonuses. After an analysis of last year's information, it was determined these bonuses did not actually increase attendance.

4. Benefits

The benefits committee is comparing proposals from the current Plan 125 provider and from an independent consultant. They will make a decision hopefully by next week in order to bring a proposal to the Board in June.

Action Items

1. Decision Not to Fill Positions

Karen made a motion to not fill the Atchison County High School position, the teacher mentor position, to absorb the Deputy Director of Special Education position and the Jefferson West Functional Skills teaching position. Jody seconded and motion carried 6-0.

2. Purchase Cards - TABLED

The development of a purchase card system has been reviewed in prior Board meetings. Purchase cards allow for tighter controls on spending and flexibility in accessing funds. Last month, the Board adopted procedures for a purchase card system. It is recommended that the Board enter into an agreement with Commerce Bank for the purpose of accessing and utilizing purchase cards.

3. Supplemental and Extended Day Contracts - TABLED

Supplemental and Extended Day contracts have been reviewed as a part of budget preparation. To reduce expenses where warranted, and to protect Keystone from extraordinary costs associated with private contractual arrangements for speech/language pathologists and autism coordination, it is proposed that changes be made in supplemental and extended day contracts for the 09-10 school year.

4. Motion to Non-Renew

Dave made a motion to Non-Renew Forrest Brandt's and Anthony Hudson's contracts. Resolutions of Non-Renewal were read aloud. Jody seconded and motion passed 6-0.

5. 09-10 Auditor Contract

Karen made a motion to accept Lowenthal, Singleton, Webb and Wilson's auditor contract bid for the 09-10 school year. Ed seconded and motion passed 6-0.

6. Summer Hours

Karen made a motion to approve a change for the Oskaloosa office staff summer hours to be Monday through Thursday, 7:00 a.m. – 5:30 p.m., and closed on Fridays, for the months of June and July, '09, with the exception of the

week of June 29th through July 3rd, where the staff will work 8 hour days on Monday – Thursday for this Fourth of July holiday week, with Friday July 3rd off. Jody seconded and motion passed 6-0.

7. Target Grants

Dave made a motion to approve all the Target Grants. Jon seconded and motion carried 6-0.

Executive Session

At 10:20 p.m., Dave made a motion to go into Executive Session in the conference room for 20 minutes, to discuss Negotiations and personnel matters of non-elected personnel, reconvening in this room at 10:40 p.m. The Executive Session included Linda Aldridge. Jody seconded and motion carried 6-0.

At 10:40 p.m., open session resumed.

At 10:40 p.m., Dave made a motion to go into Executive Session in the conference room for 5 minutes, to discuss Negotiations and personnel matters of non-elected personnel, reconvening in this room at 10:45 p.m. The Executive Session included Linda Aldridge. Jody seconded and motion carried 6-0.

At 10:45 p.m., open session resumed.

At 10:45 p.m., Dave made a motion to go into Executive Session in the conference room for 5 minutes, to discuss Negotiations and personnel matters of non-elected personnel, reconvening in this room at 10:50 p.m. The Executive Session included Linda Aldridge. Jody seconded and motion carried 6-0.

At 10:48 p.m., Linda Aldridge left Executive Session.

At 10:50 p.m., open session resumed.

At 10:50 p.m., Dave made a motion to go into Executive Session in the conference room for 5 minutes, to discuss Negotiations and personnel matters of non-elected personnel, reconvening in this room at 10:55 p.m. Jody seconded and motion carried 6-0.

At 10:55 p.m., open session resumed.

At 10:55 p.m., Dave made a motion to go into Executive Session in the conference room for 5 minutes, to discuss Negotiations and personnel matters of non-elected personnel, reconvening in this room at 11:00 p.m. Jody seconded and motion carried 6-0.

At 11:00 p.m., open session resumed.

Karen made a motion to extend Linda Aldridge's contract for the years of 2010 and 2011. Dave seconded and motion passed 6-0.

Adjournment

At 11:05 p.m., Jon made a motion to adjourn the meeting. Karen seconded and motion carried 6-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board