

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Loren Feldkamp, Regular

Denise Jennings, Alternate

DATE: November 17^h, 2010

Location: Oskaloosa School District Library, 404 Park Street, Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:05 p.m., President Todd Gigstad called the meeting to order. Members present: Jon Henry, Ed Courtney, Jody Lockhart, Shannon McMahon and Ron Langston. Member absent: Beth Kelley.

Others present: Tim Marshall, Executive Director; Rob Little, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board; Cammie Braden, Keystone Parents as Teachers; Loren Feldkamp, Superintendent; Denise Jennings, Assistant Superintendent. Others in attendance: Dennis Sharkey, Marlene Jolly, Beverly Johnston and Sherry Dugan.

Monthly Action Items

1. Approval of Agenda

ACTION:

Jon Henry made a motion to approve the agenda as presented, with the addition of informational items KSDE Waiver/Sped Funds and a Parent Advisory Council update added under Discussion Item #10, Other. Ron Langston seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. **Approval of Minutes of last meeting**
2. **Approval of Bills & Claims**
3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION: Shannon McMahon made a motion to approve the Monthly Consent Agenda Items. Jody Lockhart seconded and motion carried 6-0.

Monthly Communications

1. **Receive Communications from Visitors Present**

Tim Marshall shared a thank you card with the board from Lee Stickle, who expressed her appreciation to the Keystone staff for all for their help in making the Autism program successful.

2. **Receive General Communications**

None

Action Items

1. **None**

Discussion Items

1. **Parents as Teachers**

Cammie Braden, Parents as Teachers Coordinator for Keystone, updated the board on the current status of PAT in the state and locally. Currently, the PAT program serves 19 districts in northeast Kansas, which in turn serves 567 families. There are 297 new families enrolled in PAT this past year. Cammie reports that all districts have a waiting list, totaling to over 100 families. Cammie is currently serving as the Kansas Parents as Teachers President, attending statewide meetings and is an avid advocate for PAT, being asked to give testimony before Kansas Senate & House committees.

At 7:35 p.m., Cammie left the meeting.

2. Finance Update

Debra May reviewed finances with the board members.

3. Keystone Advance Results

Tim Marshall welcomed board feedback and suggestions on how to proceed to set measurable goals for next year. Tim reviewed the Vision, Mission, and Values statements and discussion occurred on the proposed change in the values statements. He also gave the board a personal perspective on how they might consider evaluating him and how he would like to function as executive director. It was decided the board will do their first Executive Director evaluation at the December board meeting.

Ron Langston made a motion to adopt the Mission, Vision and Values statement as amended. Jody Lockhart seconded and motion passed 6-0.

4. Student Placement and Dismissal in Special Education

Rob Little provided preliminary information that Carol Snyder, Keystone Student Records/Information Systems Manager, put together, explaining how many students receiving special education services are dismissed from services because of meeting IEP goals. Discussion occurred. Carol will put together more detailed information to be shared with the superintendents and board.

5. Licensed Personnel Report

Rhonda Denning has continued to work with the state to ensure that our teachers are highly qualified. Tim updated board members explaining that based on Rhonda's conversations with state officials, we should not have teachers appear on this year's "kickout" report as not being highly qualified.

At 8:11 p.m., Shannon McMahon left the meeting and returned at 8:13 p.m.

6. Ozawkie Building Update

Tim Marshall asked for board feedback on how discussions went from those that had a board meeting prior to this meeting. Boards are generally in favor, depending on the total costs associated with this move.

7. Daily Attendance Time and JDLA

We have an issue with the number of minutes of instruction our students are receiving at JDLA. We have changed hours at JDLA to ensure no funding problems for this year. Tim reviewed what steps have been taken.

8. Out of District JDLA

Terri Coughlin has occasional requests from parents who don't live in our Keystone area to send their child to JDLA. Tim reviewed the issue with the board, explaining that unless the students' home district is willing to sponsor the student and pay a fee to come to JDLA, no students will be admitted.

9. MTSS Grant Update

Tim Marshall explained that the MTSS Core Team has petitioned the state department of education for another support person in western Kansas. The state has approved the new position and they will be hired through Keystone. We will be submitting a grant update to add the position to the grant and will bring it to board members when available.

10. Other

Tim Marshall spoke on Special Education funding issues in regard to AARA money. The state will be losing over two million dollars of federal money from 09-10 because ARRA money was used for "backfill". The Kansas legislature is aware of that loss, and an approximate 200 million dollar deficit, but that no plan is in place yet to deal with this problem.

Tim explained that the first Keystone Parent Advisory Council meeting was held earlier this month but no parents attended. Another date will be scheduled for sometime in January.

Executive Session

At 8:28 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:38 p.m. The Executive Session included Tim Marshall, Rob Little, Loren Feldkamp and Beverly Johnston. Jody Lockhart seconded and motion carried 6-0.

At 8:38 p.m. open session resumed.

At 8:38 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:48 p.m. The Executive Session included Tim Marshall, Rob Little, Loren Feldkamp and Beverly Johnston. Jody Lockhart seconded and motion carried 6-0.

At 8:39 p.m., Beverly Johnston left Executive Session.

At 8:48 p.m. open session resumed.

At 8:48 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:58 p.m. The Executive Session included Tim Marshall, Rob Little and Loren Feldkam. Jody Lockhart seconded and motion carried 6-0.

At 8:58 p.m. open session resumed.

At 8:58 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 5 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:03 p.m. The Executive Session included Tim Marshall, Rob Little and Loren Feldkam. Jody Lockhart seconded and motion carried 6-0.

Monthly Action Items, Continued

1. Personnel Update

ACTION: Jon Henry made a motion to approve the personnel update as presented. Jody Lockhart seconded and motion carried 6-0.

Adjournment

At 9:05 p.m., Jody Lockhart made a motion to adjourn the meeting. Shannon McMahon seconded and motion carried 6-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board