

Board of Directors



Unofficial Minutes Supers Scheduled to Attend Board Meeting

Tim Marshall, Regular

Scott Myers, Alternate

DATE: January 20th, 2010

Location: Oskaloosa School District, 404 Park St., Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:04 p.m., Todd Gigstad called the meeting to order. Members present: Ed Courtney, Beth Kelley, Karen Edmonds, Shannon McMahon, Jody Lockhart. Member absent: Jon Henry.

Others present: Linda Aldridge, Executive Director; Mark McBeth, Director; Rhonda Denning, Assistant Director of Special Education; Jeanette Souther, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board; Superintendents Scott Myers, USD #340; Jon Pfau, USD #341; Loren Feldkamp, USD #338; Tim Marshall, USD #339. Arriving at 7:15 p.m., Jean Rush, Superintendent, USD #342. Others in attendance: Terri Coughlin, JDLA Principal; Betsy Schmelzle, Paulette Rettele, Debbie Duncan, Marlene Jolly, Denise Spainhower, Lisa Morando, Sharon Branson, Kathy Young, and Robin Courtney, Keystone employees; Milton Young, patron.

Monthly Action Items

1. Approval of Agenda

ACTION:

Beth Kelley made a motion to approve the agenda as presented. Jody Lockhart seconded and motion carried 6-0.

Executive Session

At 7:07 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 30 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 7:37 p.m. The Executive Session included Linda Aldridge, Rhonda Denning and Tim Marshall. Karen Edmonds seconded and motion carried 6-0.

At 7:20 p.m., Terri Coughlin was invited into Executive Session.

At 7:20 p.m., Rhonda Denning left Executive Session.

At 7:37 p.m. open session resumed.

At 7:37 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 15 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 7:52 p.m. The Executive Session included Linda Aldridge, Terri Coughlin and Tim Marshall. Karen Edmonds seconded and motion carried 6-0.

At 7:40 p.m., Terri Coughlin left Executive Session.

At 7:52 p.m., open session resumed.

At 7:52 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 8:02 p.m. The Executive Session included Linda Aldridge and Tim Marshall. Karen Edmonds seconded and motion carried 6-0.

At 8:02 p.m., open session resumed.

Monthly Action Items

1. Personnel Update

ACTION: Shannon McMahon made a motion to approve the personnel update as presented. Jody Lockhart seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of last meeting

2. **Approval of Bills & Claims**
3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**
6. **Approval of Treasurer's Report**

ACTION: Ed Courtney made a motion to approve the Monthly Consent Agenda Items as presented. Beth Kelley seconded and motion carried 6-0.

Monthly Communications

1. **Receive Communications from Visitors Present**
None
2. **Receive General Communications**
Todd Gigstad expressed sympathy for Linda Aldridge's family at the passing of her husband's grandmother this past weekend. Concern was expressed for Keystone Human Resource manager, Krystal Porter's husband who had heart surgery this week.

Discussion Items

1. **Benefits Committee**
Benefits Committee members who were present at the meeting made introductions. Kathy Young spoke on behalf of the committee and presented recommendations decided upon to date regarding health insurance benefits. In order to obtain coverage and avoid being dropped due to low (69%) participation, it was recommended that after September 30th, 2010, any paraprofessionals who work in the classroom who are not already enrolled for benefits will not be eligible for coverage. Guidance from the Board regarding this recommendation was requested. Board response indicated support for this recommendation.
2. **Technology Presentation**
Daniel Hinrichsen and Tom Elliott gave a presentation on Keystone technology and the services available. Tom has worked for Keystone for 9 ½ years and Dan has worked for Keystone for 10 years. Services they provide are web email, database hosting, domain name service and network information backup. Other

services include on-site network/computer support to not only the Keystone staff, but also to the various programs housed at Keystone such as PAT, Tiny-K and the various grants. Other areas supported include JDLA and the 7 school districts as well as Kickapoo Nation School, where Dan is the on-site Tech Coordinator 3 days/week. Keystone is an Apple authorized service provider. Tom and Dan also provide computer and technology repair services and network maintenance and installation.

3. Program Budget Data Review

Linda Aldridge, Rhonda Denning and Jeanette Souther presented information developed, to date, as part of the program budget process. Budget areas targeted for January: Administration, Oskaloosa Staff, and Non-mandated services. Discussion regarding budget impacts and next steps were held. More detailed information on the program budget will be presented at the February meeting.

4. Oakley Approach

During the past year, study has occurred regarding the “Oakley Approach” to special education budgeting. This process allows for greater local control and responsibility regarding staffing and costs associated with special education. Linda Aldridge invited discussion from the Board to determine interest in pursuing this approach. She explained that there is still a show of interest on behalf of two Superintendents.

At 9:25 p.m., Ed Courtney left the meeting and returned at 9:28 p.m.

5. Special Education Policy

Changes in KSDE expectations prompted Keystone to update and include special education policy and procedures in the Teacher Handbook. It is recommended that these documents be approved by the Board and included in the teacher handbook during the February meeting.

6. SPP Indicators

Jeanette Souther provided an update on State Performance Plan indicators 3, 11, 13 and 15. Jeanette explained what happens if we meet and do not meet the indicators, and the consequences that will occur.

Action Items

None

Executive Session

At 9:45 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel

and negotiations, reconvening in this room at 9:55 p.m. The Executive Session included Linda Aldridge. Jody Lockhart seconded and motion carried 6-0.

At 9:55 p.m., open session resumed.

At 9:55 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 15 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 10:10 p.m. The Executive Session included Linda Aldridge. Jody Lockhart seconded and motion carried 6-0.

At 10:10 p.m., open session resumed.

At 10:10 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 10:20 p.m. The Executive Session included Linda Aldridge. Jody Lockhart seconded and motion carried 6-0.

At 10:20 p.m., open session resumed.

At 10:20 p.m., Linda Aldridge left Executive Session.

At 10:20 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 10:30 p.m. Jody Lockhart seconded and motion carried 6-0.

At 10:30 p.m., open session resumed.

At 10:30 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 10 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 10:40 p.m. Jody Lockhart seconded and motion carried 6-0.

At 10:40 p.m., open session resumed.

At 10:40 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 5 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 10:45 p.m. Jody Lockhart seconded and motion carried 6-0.

At 10:45 p.m., open session resumed.

At 10:45 p.m., Shannon McMahon made a motion to go into Executive Session in the meeting room for 5 minutes to discuss personnel matters of non-elected personnel and negotiations, reconvening in this room at 10:50 p.m. Jody Lockhart seconded and motion carried 6-0.

At 10:50 p.m., open session resumed.

Adjournment

At 10:51 p.m., Karen Edmonds made a motion to adjourn the meeting. Beth Kelley seconded and motion carried 6-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board