

# Board of Directors



## Unofficial Minutes Supers Scheduled to Attend Board Meeting

Loren Feldkamp, Regular

Tim Marshall, Alternate

**DATE:** April 21<sup>st</sup>, 2010

**Location:** Oskaloosa School District Library, 404 Park St., Oskaloosa, KS

**Time:** 7:00 p.m. Call Meeting to Order

At 7:04 p.m., Jon Henry, Board Vice President, called the meeting to order. Members present: Ed Courtney, Beth Kelley, USD #340 Board Proxy Don Knowles, Karen Edmonds and Jody Lockhart. Arriving at 7:07 p.m., Todd Gigstad.

Others present: Linda Aldridge, Executive Director; Mark McBeth, Director; Jeanette Souther, Assistant Director of Special Education; Rhonda Denning, Assistant Director of Special Education; Debra May, Business Manager; Linda Kilgore, Clerk of the Board. Superintendents: Jon Pfau, USD #341, Loren Feldkamp, USD #338 and Tim Marshall, USD #339. Others in attendance: Terri Coughlin, JDLA Principal; Betsy Schmelzle, Marlene Jolly, Sharon Branson, Janet McAfee, Jeri Fischer, Robin Courtney and Kathy Young, Keystone employees; Milton Young, patron; Lance Lewis, The Guidance Center; Liz Ratliff, Amanda Gore, Allison Visocsky, Sam Swoyer, Stefany Payne and Ariel Craig, HCC.

### Monthly Action Items

#### 1. Approval of Agenda

**ACTION:**

Karen Edmonds made a motion to approve the agenda with the addition of Monthly Action Item #3, Motion of Intent to Non-Renew. Jody Lockhart seconded and motion carried 6-0.

## Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. **Approval of Minutes of last meeting**
2. **Approval of Bills & Claims**
3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

**ACTION:** Ed Courtney made a motion to approve the Monthly Consent Agenda Items as presented. Jody Lockhart seconded and motion carried 7-0.

## Monthly Communications

1. **Receive Communications from Visitors Present**  
Sharon Branson, Keystone Transition Coordinator, shared that the 10<sup>th</sup> annual Resource Expo, held on April 1<sup>st</sup> in Lawrence, was well represented this year by parents and students served by Keystone. Sharon also explained that the Job Olympics, held on April 7<sup>th</sup>, was a big success, with 31 students attending. (11 students from the Effingham district, 11 students from the Jefferson West district and 9 students from the Oskaloosa district.) Overall, 44 medals were awarded to these students.
2. **Receive General Communications**  
Karen Edmonds volunteered to be the Board representative who will meet early prior to the May Board meeting to review the sick leave bank.

## Executive Session

At 7:10 p.m., Jon Henry made a motion to go into Executive Session for 20 minutes in the meeting room, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:30 p.m. The Executive Session included Linda Aldridge. Ed Courtney seconded and motion carried 7-0.

At 7:30 p.m., open session resumed.

At 7:30 p.m., Jon Henry made a motion to go into Executive Session for 5 minutes in the meeting room, to discuss personnel matters of non-elected

personnel, reconvening in this room at 7:35 p.m. The Executive Session included Linda Aldridge. Ed Courtney seconded and motion carried 7-0.

At 7:35 p.m., open session resumed.

At 7:35 p.m., Jon Henry made a motion to go into Executive Session for 5 minutes in the meeting room, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:40 p.m. The Executive Session included Linda Aldridge. Ed Courtney seconded and motion carried 7-0.

At 7:40 p.m., open session resumed.

At 7:40 p.m., Jon Henry made a motion to go into Executive Session for 1 minute in the meeting room, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:41 p.m. The Executive Session included Linda Aldridge. Ed Courtney seconded and motion carried 7-0.

At 7:41 p.m., Jon Henry made a motion to go into Executive Session for 20 minutes in the meeting room, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:01 p.m. The Executive Session included Linda Aldridge and Tim Marshall. Ed Courtney seconded and motion carried 7-0.

At 8:01 p.m., open session resumed.

At 8:01 p.m., Jon Henry made a motion to go into Executive Session for 5 minutes in the meeting room, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:06 p.m. The Executive Session included Linda Aldridge and Tim Marshall. Ed Courtney seconded and motion carried 7-0.

At 8:06 p.m., open session resumed.

**ACTION:**

Jon Henry made a motion to accept Executive Director Linda Aldridge's letter of resignation. Karen Edmonds seconded and motion carried 7-0.

**Action Items**

**1. Grant Proposal**

Terri Coughlin spoke to the Board, seeking approval to partner with Laura Downey from Kansas Association for Conservation & Environmental Education (KACEE) to pursue grant funding for JDLA and participating districts. Deadline to file this environmental grant is May 11<sup>th</sup>, 2010.

**ACTION:**

Beth Kelley made a motion to approve the submission of an Investing in Innovation (i3) Grant. Jody Lockhart seconded and motion carried 7-0.

**2. The Guidance Center**

Partnership with The Guidance Center for the purposes of lowering costs and expanding services associated with John Dewey Learning Academy were discussed.

**ACTION:**

Karen Edmonds made a motion to approve the contract with The Guidance Center for 1 year (the 2010-2011 school year) as presented. Beth Kelley seconded and motion carried 5-2.

**Discussion Items**

**1. Special Ed Budget**

Linda updated the Board regarding assessment projections for 2010-2011. Her goal is to have all budgets approved by the June meeting.

**Executive Session**

At 8:40 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 30 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 9:10 p.m. The Executive Session included Linda Aldridge, Jeanette Souther, Rhonda Denning and Loren Feldkamp. Jody Lockhart seconded and motion carried 7-0.

At 9:10 p.m., open session resumed.

At 9:10 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 20 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 9:30 p.m. The Executive Session included Linda Aldridge, Jeanette Souther, Rhonda Denning and Loren Feldkamp. Jody Lockhart seconded and motion carried 7-0.

At 9:30 p.m., open session resumed.

At 9:30 p.m., Jon Henry made a motion to go into Executive Session in the meeting room for 15 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 9:45 p.m. The Executive Session included Linda

Aldridge, Jeanette Souther, Rhonda Denning and Loren Feldkamp. Jody Lockhart seconded and motion carried 7-0.

At 9:39 p.m., Rhonda Denning and Jeanette Souther left Executive Session.

At 9:42 p.m., Rhonda Denning and Jeanette Souther were asked into Executive Session.

At 9:45 p.m., open session resumed.

## **Monthly Action Items, Continued**

### **2. Personnel Update** Contracts and Resignations

**ACTION:**

Karen Edmonds made a motion to approve the revised personnel update as presented, excluding Sarah Davis. Beth Kelley seconded and motion carried 7-0.

**ACTION:**

Jody Lockhart made a motion to forgive (due to health concerns) Patricia Welborn \$2,089.00 for tuition expenses associated with her Special Education certification. Jon Henry seconded and motion carried 7-0.

**ACTION:**

Jon Henry made a motion to extend contracts for Jeanette Souther, Rhonda Denning and Terri Coughlin, for the 2010-2011 and 2011 and 2012 school years. Jody Lockhart seconded and motion carried 7-0.

**ACTION:**

Jon Henry made a motion to hold a Special Board meeting on Monday, May 3<sup>rd</sup>, 2010, at 6:30 p.m. at the Keystone office in Oskaloosa, to hold an Executive Session on personnel matters of non-elected personnel, and to take possible action on personnel matters of non-elected personnel. Jody Lockhart seconded and motion carried 7-0.

### 3. Motion to Non-Renew

Change in one of the TASN Grants requires discontinuation of a position.

**ACTION:**

Jon Henry made a motion to Non-Renew Janet Tyler's NEKESC contract for the 2010-2011 school year. Resolutions of Non-Renewal were read aloud. Karen Edmonds seconded and motion carried 7-0.

### Adjournment

At 9:54 p.m., Jody Lockhart made a motion to adjourn the meeting. Ed Courtney seconded and motion carried 7-0.

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Todd Gigstad  
President

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Linda Kilgore  
Clerk of the Board