

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Denise Jennings, Regular

Scott Myers, Alternate

DATE: August 18th, 2010

Location: Oskaloosa School District Library, 404 Park Street

Time: 7:00 p.m. Call Meeting to Order

At 7:01 p.m., Todd Gigstad called the meeting to order. Members present: Jon Henry, Ed Courtney, Beth Kelley, Jody Lockhart, Shannon McMahon and Ron Langston.

Others present: Rhonda Denning, Interim Executive Director; Rob Little, Assistant Special Education Director; Debra May, Business Manager; Linda Kilgore, Clerk of the Board; Superintendent Jon Pfau; Interim Superintendent Denise Jennings. Others in attendance: Tim Marshall, Robin Courtney and Lisa Morando.

Todd welcomed all in attendance.

Monthly Action Items

1. Approval of Agenda

ACTION: Jody Lockhart made a motion to approve the agenda with the addition of #6 Discussion Items, Jefferson West Teaching Position. Shannon seconded and motion carried 7-0.

At 7:05 p.m., Ed Courtney made a motion to go into Executive Session in the conference room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:15 p.m. The Executive Session included Rhonda Denning and Jon Pfau. Shannon McMahon seconded and motion carried 7-0.

At 7:15 p.m. open session resumed.

ACTION: Jody Lockhart made a motion to move the Personnel Update to after the Executive Session, at the end of this, and each monthly meeting. Ed Courtney seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

- 1. Approval of Minutes of last meeting**
- 2. Approval of Bills & Claims**
- 3. Approval of Cash Summary Report**
- 4. Approval of Monthly Fund Transfers**
- 5. Approval of Check Registers**

Debra May spoke on the financial document handouts and answered questions.

ACTION: Ed Courtney made a motion to approve the Consent Agenda Items as presented. Jon Henry seconded and motion carried 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

None

2. Receive General Communications

Todd Gigstad read a letter from the Board that was written to Lee Stickle, Autism Consultant, who recently received the 2010 Autism Society National Professional of the Year award!! Congratulations to Lee for well-deserved recognition!

Rhonda Denning expressed her thanks to an individual who recently donated \$500.00 to the early Childhood Program. A big Thank You!

Ed Courtney, who maintains the Keystone vans, would like to see the vehicles on a more regular maintenance schedule. Rhonda Denning agreed and will look into this.

Action Items

1. Fund 23, Carl Perkins Budget Approval

Debra May presented Fund 23, Carl Perkins budget, for board approval. Debra explained the \$56,842 funding will be for districts to use for professional development, conferences, equipment, etc.

ACTION: Jon Henry made a motion to approve Fund 23, Carl Perkins budget, as presented. Jody Lockhart seconded and motion carried 7-0.

2. Sharon Laverentz

Rhonda Denning explained that Sharon will be a Mentor Teacher for the 2010-2011 school year, to assist staff members needing additional resources. Her pay will not exceed the amount of state aid received.

ACTION: Shannon McMahon made a motion to approve the contract for Sharon Laverentz as a Mentor Teacher for the 2010-2011 school year, not to exceed the state aid amount of \$24,250. Jody Lockhart seconded and motion carried 7-0.

Discussion Items

1. Center for Innovative School Leadership Update

Tim Marshall reviewed the list of documents needed for the study with the Keystone school districts. The report should be ready around the first of the year. It will be a series of recommendations and considerations for the future. These recommendations will be developed into a plan by superintendents. This plan will be brought back to the Keystone board.

2. Special Education Budget Update

Rhonda Denning explained to the Board that more information has emerged regarding Medicaid funding and fiscal accountability changes with the federal government. Rhonda discussed these changes. Debra May shared closing numbers for 2009-2010 on the Special Education (Fund 01) budget.

3. MTSS and Technical Assistance

Tim Marshall visited with the Board about how the state will provide technical assistance for schools not making Adequate Yearly Progress (AYP) and how that assistance dovetails with MTSS.

4. Reschedule Board Advance Meeting

The Board ‘Advance’ meeting has been rescheduled for Wednesday, September 1st, 2010, with dinner at 6:00 p.m., and the meeting from 6:30-8:00 p.m. The Board members and their alternates as well as all the superintendents are invited.

5. Organization Updates

The 2010-2011 updates to the Keystone organization handbook were provided.

6. Jefferson West Teaching Position

Rhonda Denning explained that there was a late teaching vacancy at the Jeff West district that was not expected, however, it is now filled with a highly qualified long-term substitute teacher until the position can be filled permanently.

Executive Session

At 8:40 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 15 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:55 p.m. The Executive Session included Rhonda Denning, Rob Little, Tim Marshall, Denise Jennings and Jon Pfau. Ron Langston seconded and motion carried 7-0.

At 8:55 p.m. open session resumed.

At 8:55 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 9:05 p.m. The Executive Session included Rhonda Denning, Rob Little, Tim Marshall, Denise Jennings and Jon Pfau. Ron Langston seconded and motion carried 7-0.

At 9:05 p.m., open session resumed.

Monthly Action Items

1. Personnel Update

ACTION: Jon Henry made a motion to approve the personnel update, with the following changes: to delete Robin Courtney’s contract, and to correct Melody Tubby’s contract amount to reflect ‘hour’ not ‘year’. Beth Kelley seconded and motion carried 7-0.

At 9:08 p.m., Ed Courtney recused himself from the meeting.

ACTION: Jon Henry made a motion to rehire Robin Courtney as a para, as listed. Jody Lockhart seconded and motion carried 6-0.

At 9:09 p.m., Ed Courtney returned to the meeting.

ACTION: Ron Langston made a motion to raise the Keystone payroll clerk's hourly wage to \$15.50/hour, effective with this contract year. Beth Kelley seconded and motion carried 5-2.

Adjournment

At 9:09 p.m., Jody Lockhart made a motion to adjourn the meeting. Shannon McMahon seconded and motion carried 7-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board