

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Jon Pfau, Regular

Jean Rush, Alternate

DATE: April 20th, 2011

Location: Oskaloosa School District Library, 404 Park Street, Oskaloosa, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:05 p.m., President Todd Gigstad called the meeting to order. Members present: Jon Henry, USD 338 Board Proxy LaVerne Clark, Shannon McMahon, Ron Langston, Beth Kelley and Ed Courtney.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Director of Special Education; Rob Little, Assistant Director of Special Education; Linda Kilgore, Clerk of the Board; Beth Steinkamp, SETA representative; Jon Pfau, Superintendent; Terri Coughlin, JDLA Principal and Lori Church, KASB.

Monthly Action Items

1. Approval of Agenda

ACTION:

Shannon McMahon made a motion to approve the agenda with changes to the Executive Session, as presented. Ron Langston seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of last meeting

2. Approval of Bills & Claims

3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION: Ed Courtney made a motion to approve the Monthly Consent Agenda Items. Beth Kelley seconded and motion carried 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

Terri Coughlin shared that Hills Pet Food would like to couple with JDLA on a service-learning project, contributing funds (unsure of amount at this time). The project will include a raised garden at the new school site in Ozawkie.

2. Receive General Communications

None

Discussion Items

1. Board Organization

Discussion occurred on who intends to be re-appointed by their district boards and who will not be returning in July. There was beginning discussion of who will step into the board president's position since Todd Gigstad will be ending his term in Atchison County this coming July. In addition, Tim asked for members to be thinking of how they want this board to be governed in the future. This subject will be further discussed in the coming months.

2. Budget

The current financial situation was discussed at length. The burden of assessments shifts each year as enrollments and needs for services change. Tim shared three different scenarios. There was a discussion on an assessment scenario where no one has an increase. Also discussed was how the state intends to fund special education this year and next year, as Federal ARRA money goes away. Tim will bring back a recommendation to the Board in May after reworking the proposals with superintendents and getting consensus from them.

Executive Session

At 8:11 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss matters affecting a student, in order to protect the privacy interests of the individual, reconvening in this room at 8:21 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Jon Pfau and Lori Church. Ron Langston seconded and motion carried 7-0.

At 8:21 p.m., open session resumed.

At 8:21 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss a real estate transaction, reconvening in this room at 8:31 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Jon Pfau and Lori Church. Ron Langston seconded and motion carried 7-0.

At 8:31 p.m., open session resumed.

At 8:31 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 5 minutes to discuss a real estate transaction, reconvening in this room at 8:36 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Jon Pfau and Lori Church. Ron Langston seconded and motion carried 7-0.

At 8:36 p.m., open session resumed.

At 8:36 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 5 minutes to discuss a real estate transaction, reconvening in this room at 8:41 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Jon Pfau and Lori Church. Ron Langston seconded and motion carried 7-0.

At 8:41 p.m., open session resumed.

At 8:42 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 30 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:12 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Jon Pfau and Lori Church. Shannon McMahon seconded and motion carried 7-0.

At 9:05 p.m., Ed Courtney left Executive Session and returned at 9:08 p.m.

At 9:12 p.m., open session resumed.

At 9:12 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected

personnel, reconvening in this room at 9:17 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Jon Pfau and Lori Church. Shannon McMahon seconded and motion carried 7-0.

At 9:17 p.m., open session resumed.

At 9:17 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:22 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Jon Pfau and Lori Church. Shannon McMahon seconded and motion carried 7-0.

At 9:22 p.m., open session resumed.

At 9:22 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss negotiations, reconvening in this room at 9:32 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Jon Pfau and Lori Church. Ed Courtney seconded and motion carried 7-0.

At 9:25 p.m., Beth Kelley left Executive Session and returned at 9:27 p.m.

At 9:32 p.m., open session resumed.

At 9:35 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 9:45 p.m. The Executive Session included Tim Marshall and Jon Pfau. Ed Courtney seconded and motion carried 7-0.

At 9:45 p.m., open session resumed.

At 9:45 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 5 minutes to discuss the personnel matters of non-elected personnel, reconvening in this room at 9:50 p.m. The Executive Session included Tim Marshall and Jon Pfau. Ed Courtney seconded and motion carried 7-0.

At 9:50 p.m., open session resumed.

At 9:50 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 5 minutes to discuss the personnel matters of non-elected personnel, reconvening in this room at 9:55 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Lori Church and Jon Pfau. Ed Courtney seconded and motion carried 7-0.

At 9:55 p.m., open session resumed.

At 9:55 p.m., Jon Henry made a motion to go into Executive Session in the conference room for 10 minutes to discuss the personnel matters of non-elected personnel, reconvening in this room at 10:05 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Rob Little, Lori Church and Jon Pfau. Ed Courtney seconded and motion carried 7-0.

At 10:05 p.m., open session resumed.

Action Items

1. Administrators' Contracts

ACTION

Jon Henry made a motion to approve Terri Coughlin's contract for 2011 through 2013 as presented. Beth Kelley seconded and motion carried 7-0.

ACTION

Jon Henry made a motion to approve Rob Little's Assistant Special Education Director contract for 2011 through 2013 as presented. Shannon McMahon seconded and motion carried 7-0.

ACTION

Jon Henry made a motion to approve Rhonda Denning's Special Education Director contract for 2011 through 2013 as presented. Shannon McMahon seconded and motion carried 7-0.

ACTION

Jon Henry made a motion to approve Tim Marshall's Executive Director contract for 2011 through 2013 as presented. Ed Courtney seconded and motion carried 7-0.

2. Ozawkie Lease

ACTION

Ed Courtney made a motion to approve the Ozawkie building lease contract as presented. Beth Kelley seconded and motion carried 7-0.

3. KU Research Study

ACTION

Jon Henry made a motion to approve the KU Research Study as presented. Ed Courtney seconded and motion carried 7-0.

4. Bank Proposal

ACTION

Shannon McMahon made a motion to approve the Bank Proposal as presented, with Keystone moving financial services to the Dennison State Bank beginning July 1st, 2011, as presented, with much appreciation for the services that Oskaloosa State Bank has extended over the years. Ron Langston seconded and motion carried 7-0.

Monthly Action Items, Continued

1. Personnel Update

Contracts and Resignations

ACTION:

Jon Henry made a motion to approve the Personnel Report as presented. Beth Kelley seconded and motion carried 7-0.

Adjournment

At 10:25 p.m., Shannon McMahon made a motion to recess the meeting to April 27th, 2011 at 7:30 p.m. at the same location, the Oskaloosa School district library. Beth Kelley seconded and motion carried 7-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Jon Pfau, Regular

Jean Rush, Alternate

DATE: April 27th, 2011

Location: Oskaloosa School District Library, 404 Park Street, Oskaloosa, KS

Time: 7:30 p.m. Reconvened Recessed Meeting

At 7:33 p.m., President Todd Gigstad called the meeting to order. Members present: Jon Henry, Jody Lockhart, Shannon McMahon, Ron Langston and Ed Courtney. Member absent: Beth Kelley.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Director of Special Education; Rob Little, Assistant Director of Special Education; Linda Kilgore, Clerk of the Board.

Todd expressed sympathy at the loss of Keystone Business Manager, Debra May. She was a valued Keystone employee who will be missed both personally and professionally.

Approval of Agenda

Ed Courtney made a motion to approve the agenda as presented. Jon Henry seconded and motion carried 6-0.

Executive Session

At 7:38 p.m., Ed Courtney made a motion to go into Executive Session in the conference room for 10 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 7:48 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Rob Little. Shannon McMahon seconded and motion carried 6-0.

At 7:48 p.m., open session resumed.

At 7:48 p.m., Ed Courtney made a motion to go into Executive Session in the conference room for 5 minutes to discuss personnel matters of non-elected personnel, reconvening in this room at 7:53 p.m. The Executive Session included Tim Marshall, Rhonda Denning and Rob Little. Shannon McMahon seconded and motion carried 6-0.

At 7:53 p.m., open session resumed.

Action Items

1. Personnel Update

Tim Marshall reviewed the updated list of contracts and resignations for April.

ACTION

Jon Henry made a motion to approve the personnel report as presented. Ed Courtney seconded and motion carried 6-0.

2. Intent to Non-Renew

Resolutions of intent to non-renew non-tenured teachers were read aloud.

ACTION

Ed Courtney made a motion to approve the Resolution of Intent to Non-Renew Jennifer Richardson for the 2011-2012 school year as presented. Jon Henry seconded and motion carried 6-0.

ACTION

Jon Henry made a motion to approve the Resolution of Intent to Non-Renew Jill Blake for the 2011-2012 school year as presented. Ed Courtney seconded and motion carried 6-0.

ACTION

Jon Henry made a motion to approve the Resolution of Intent to Non-Renew Courtney Painton for the 2011-2012 school year as presented. Shannon McMahon seconded and motion carried 6-0.

ACTION

Shannon McMahon made a motion to approve the Resolution of Intent to Non-Renew Ginny Matthew for the 2011-2012 school year as presented. Ron Langston seconded and motion carried 6-0.

ACTION

Ron Langston made a motion to approve the Resolution of Intent to Non-Renew Jeremy Singer for the 2011-2012 school year as presented. Ed Courtney seconded and motion carried 6-0.

3. Contract for Approval

ACTION

Ed Courtney made a motion to approve the contract for private school placement for a Keystone student as presented. Shannon McMahon seconded and motion carried 6-0.

4. Proposed Signature Addition

ACTION

Ed Courtney made a motion to add Rhonda Denning as an authorized signer on the Keystone accounts and the safe deposit box at the Oskaloosa State Bank, as presented. Jon Henry seconded and motion carried 6-0.

5. Resolution to Move CD's

ACTION

Jon Henry made a motion to approve the moving of the Keystone Certificates of Deposit from the Oskaloosa State Bank to the Denison State Bank, to a money market account, on or around May 10th, 2011, as presented, and resolve that the signers on the accounts are Todd Gigstad, Tim Marshall, Rhonda Denning, Linda Kilgore and Krystal Porter. Ron Langston seconded and motion carried 6-0.

6. Residential Contract

ACTION

Ron Langston made a motion to approve the contract for residential services for a Keystone student as presented. Shannon McMahon seconded and motion carried 6-0.

Adjournment

At 8:17 p.m., Jody Lockhart made a motion to adjourn. Shannon McMahon seconded and motion carried 6-0.

Todd Gigstad
President

Linda Kilgore
Clerk of the Board