

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Steve Wiseman, Regular

Loren Feldkamp, Alternate

DATE: September 21st, 2011

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 7:00 p.m. Call Meeting to Order

At 7:03 p.m., Board President Jon Henry called the meeting to order. Members present: Jenny Morgison, Shannon McMahon, Cindy Ladd, Jody Lockhart replacing Sharon Sweeney, Ed Courtney and Ron Langston.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Susan Beeson, Assistant Special Education Director, and Linda Kilgore, Clerk of the Board. Others in attendance: Steve Wiseman, Superintendent at USD 377 and Jeri Fischer, SETA Representative.

Monthly Action Items

1. Approval of Agenda

ACTION:

Ed Courtney made a motion to approve the agenda with the following additions: Prior to Item #1 under Discussion Items: Executive Session for consultation with our attorney on a matter protected by the attorney-client privilege and Action Item #4: Approval of Assurances. Cindy Ladd seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers

5. Approval of Check Registers

ACTION:

Shannon McMahon made a motion to approve the Monthly Consent Agenda Items as presented. Jenny Morgison seconded and motion carried 7-0.

Monthly Communications

1. Receive Communications from Visitors Present

None

2. Receive General Communications

Tim reminded the board of the Keystone 5 K Fun Run & 1 Mile Walk this Saturday, September 24th, 9:30 a.m., at Slough Creek Point, 64th Street and Kiowa Rd., Oskaloosa. More information is on Keystone's website at www.keystonelearning.org.

Action Items

1. Fiscal Year 2011-12 Budgets

Tim explained the proposed budgets for each fund. These were all reviewed and discussed at the meeting.

ACTION:

Cindy Ladd made a motion to approve the 2011-2012 budgets as presented. Shannon McMahon seconded and motion carried 7-0.

2. 2011-2012 Handbook Approval

The following handbooks are recommended for approval: Douglas County Tiny K, Marshall County Tiny K, and Keystone Tiny K. These handbooks can be found online at www.keystonelearning.org. In addition, Tim reviewed the updates to the Management Information Systems grant handbook.

ACTION:

Ron Langston made a motion to approve the following 2011-2012 handbooks: Douglas County Tiny K, Marshall County Tiny K, and Keystone Tiny K. as well as the updates to the Management Information Systems grant handbook. Jody Lockhart seconded and motion carried 6-1.

At 8:14 p.m., Ed Courtney left the meeting and returned at 8:28 p.m.

3. Tuition Reimbursement Program

Keystone has had a tuition reimbursement program in place, which expired at the end of last year. Tim discussed with the board the possibility of bringing it back since we now have new teaching staff on the waiver who will need ongoing college work. A copy of the proposed guidelines was distributed at the meeting for review.

ACTION:

Cindy Ladd made a motion to approve the Tuition Reimbursement Program, as presented. Ron Langston seconded and motion carried 6-0.

4. Approval of Assurances

Tim explained that federal grant assurances needed approval by the board. A copy of the assurances was passed out to board members.

ACTION:

Jody Lockhart made a motion to approve the Grant Assurances, as presented. Jenny Morgison seconded and motion carried 6-0.

Executive Session

At 8:27 p.m., Cindy Ladd made a motion to go into Executive Session in the meeting room for 12 minutes, for consultation with our attorney on a matter protected by the attorney-client privilege, reconvening in this room at 8:39 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Susan Beeson and Steve Wiseman. Jody Lockhart seconded and motion carried 6-0.

At 8:39 p.m. open session resumed.

At 8:39 p.m., Cindy Ladd made a motion to go into Executive Session in the meeting room for 10 minutes, for consultation with our attorney on a matter protected by the attorney-client privilege, reconvening in this room at 8:49 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Susan Beeson and Steve Wiseman. Jody Lockhart seconded and motion carried 7-0.

At 8:49 p.m. open session resumed.

Discussion Items

1. Board Planning for 2011-12

Tim discussed with the group the results from the board's recent planning session. The Superintendents discussed at their meeting earlier this month the current governance of Keystone. They felt that leadership was headed in the right

direction and did not see a need for changes at this point. The board discussed next steps in setting goals for this school year. Tim will return with goals for the board to review and edit and tie the goals into his evaluation.

2. Staff Development Offerings

Tim and Rhonda reviewed with the board several staff development opportunities that are coming up in the next two months, including DIBELS, Corrective Reading and Math, Differentiated Instruction (with a national speaker) and Reading Mastery. Tim also shared that Keystone is holding a PDC workshop October 20th.

Executive Session

At 8:58 p.m., Ed Courtney made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 9:03 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Susan Beeson and Steve Wiseman. Jody Lockhart seconded and motion carried 7-0.

At 9:03 p.m. open session resumed.

ACTION ITEMS

- 1. Personnel Update--** Contracts and Resignations
Approval of the September 2011 Personnel Report

ACTION:

Shannon McMahan made a motion to approve the September personnel update as presented. Jenny Morgison seconded and motion carried 7-0.

Adjournment

At 8:33 p.m., Jody Lockhart made a motion to adjourn the meeting. Shannon McMahan seconded and motion carried 7-0.

Jon Henry
President

Linda Kilgore
Clerk of the Board