

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Loren Feldkamp, Regular

Pat Happer, Alternate

DATE: December 19th, 2012

Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

Time: 6:30 p.m., Dinner; 7:00 p.m. Call Meeting to Order

At 7:00 p.m., Board President Ron Langston called the meeting to order. Members present: Jenny Morgison, Stephan Metzger, Sharon Sweeney, Scott Gibson and Ed Courtney. Member absent: Cindy Ladd.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Mary Livingston, Assistant Special Education Director; Linda Kilgore, Clerk of the Board. Others in attendance: Loren Feldkamp, USD 338 Superintendent; and Dennis Sharkey, Oskaloosa Independent/Valley Falls Vindicator.

Monthly Action Items

1. Approval of Agenda

ACTION

Scott Gibson made a motion to approve the agenda as amended, with the addition of Action Item #2, Section 457 Plan Update. Sharon Sweeney seconded and motion carried 6-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report

4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION

Ed Courtney made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion carried 6-0.

Monthly Communications

1. **Receive Communications from Visitors Present**
None
2. **Receive General Communications**
None
3. **Update on Infinitec Nomination** – Tim and Rhonda shared that one of our visually impaired students from Oskaloosa Elementary recently received an award for technology use, at an awards ceremony in Wichita. A video of his acceptance speech was shown to the board.

Board Action Items

1. **Interlocal Agreement** – Tim asked that the board send the 2013 interlocal agreement to each of the seven local boards for final approval.

ACTION

Stephan Metzger made a motion that the interlocal agreement for years 2013-2018 be presented to individual member boards for approval. Ed Courtney seconded and motion carried 6-0.

2. **Section 457 Plan Update** – Tim asked for adoption of a certificate of resolution showing amendments to the agency's 457 deferred tax savings plan.

ACTION

Stephan Metzger made a motion to adopt the resolution amending the 457 Plan, as presented. Sharon Sweeney seconded and motion carried 6-0.

Discussion Items

1. **Budget Update** – Tim brought an updated draft of the budget for the board to review. Tim will work on the budget and bring a more accurate picture back to the board next month.
2. **YES Program** – Tim updated the board on the enrollment changes and staffing needs at the elementary cluster program in Nortonville.
3. **JDLA Enrollment** – Tim discussed the possibility of, in the future, bringing additional students into the John Dewey Learning Academy program. Tim will be looking into this and bring more information back to the board.
4. **Health Insurance Update** – Tim reviewed with the board preliminary planning being done regarding national health care reform.

Executive Session

At 8:10 p.m., Stephan Metzger made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:20 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Mary Livingston and Loren Feldkamp. Sharon Sweeney seconded and motion carried 6-0.

At 8:20 p.m. open session resumed.

At 8:20 p.m., Stephan Metzger made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:25 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Mary Livingston and Loren Feldkamp. Sharon Sweeney seconded and motion carried 6-0.

At 8:25 p.m., open session resumed.

ACTION ITEMS

1. **Personnel Update--** Contracts and Resignations
Approval of the December 2012 Personnel Report

ACTION

Stephan Metzger made a motion to approve the December personnel update as presented. Scott Gibson seconded and motion carried 6-0.

Adjournment

At 8:27 p.m., the meeting was adjourned.

Ron Langston
President

Linda Kilgore
Clerk of the Board