

Board of Directors



Minutes

Supers Scheduled to Attend Board Meeting

Denise Jennings, Regular

Denis Yoder, Alternate

DATE: **October 15th, 2014**

Location: **Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS**

Time: **7:00 p.m. Call Meeting to Order**

At 7:00 p.m., Board President Ron Langston called the meeting to order. Members present: Sharon Sweeney, Ed Courtney, Don Knowles for Scott Gibson, Rita Oatney, Jenny Morgison and Jeff Martin. Arriving at 7:38 p.m., Gary Willits.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Mary Livingston and Alicia Kheir, Assistant Special Education Directors; Linda Kilgore, Clerk of the Board; USD 377 Superintendent Steve Wiseman; Tom Byron from S. S. & G. Consulting; and Marlene Jolly.

Monthly Action Items

1. **Approval of Agenda**

ACTION

Jeff Martin made a motion to approve the revised agenda, adding the JDLA Contract with The Guidance Center, as presented. Sharon Sweeney seconded and motion carried 7-0.

Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. **Approval of Minutes of Last Meeting**
2. **Approval of Bills & Claims**
3. **Approval of Cash Summary Report**
4. **Approval of Monthly Fund Transfers**
5. **Approval of Check Registers**

ACTION

Jenny Morgison made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion carried 7-0.

Monthly Communications**1. Receive Communications from Visitors Present**

None

2. Receive General Communications

None

Action Items

- 1. Guidance Center Contracts** – Tim briefly reviewed the contracts with The Guidance Center for the YES Program and JDLA, and gave a short summary of services they are providing our students.

ACTION

Ed Courtney made a motion to approve the YES Program and the JDLA contracts with The Guidance Center, as presented. Jenny Morgison seconded and motion carried 7-0.

Discussion Items

- 1. Health Benefits** –Tom Byron from S. S. & G. Consulting visited with the board about planning for necessary changes in our group health insurance for next year.

At 7:11 p.m., Rhonda Denning and Mary Livingston left the meeting; Rhonda and Mary returned at 7:13 p.m.

At 7:12 p.m., Denise Jennings arrived at the meeting.

At 7:41 p.m., Tom Byron left the meeting.

- 2. Staffing for 2014-15** –Tim reviewed this year’s staffing cuts with the board.
- 3. Budget Update** – Tim shared the preliminary budget forecast printout with the board. He explained that the numbers are in the spreadsheet, but we haven’t begun testing current expenditures against projected expenses, and that this is the worksheet that he will continue to update throughout the year. Tim reviewed some information provided by KSDE this week regarding catastrophic aid.

4. **Oskaloosa Building** – The board held a discussion regarding the possible sale of the Oskaloosa building. A member of the board plans to visit soon with Barnett Funeral home to reopen dialogue and will bring back information next month.

Executive Session

At 8:19 p.m., Jeff Martin made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:24 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Mary Livingston, Alicia Kheir and Denise Jennings. Sharon Sweeney seconded and motion carried 8-0.

At 8:19 p.m., Steve Wiseman left the meeting.

At 8:24 p.m. open session resumed.

At 8:24 p.m., Jeff Martin made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:29 p.m. The Executive Session included Tim Marshall, Rhonda Denning, Mary Livingston, Alicia Kheir and Denise Jennings. Sharon Sweeney seconded and motion carried 8-0.

At 8:29 p.m. open session resumed.

ACTION ITEMS

1. **Personnel Update--** Contracts and Resignations
Approval of the October 2014 Personnel Report

ACTION

Sharon Sweeney made a motion to approve the October personnel update as presented. Jenny Morgison seconded and motion carried 8-0.

Adjournment

At 8:30 p.m., the meeting was adjourned.