



# **Board of Education**

## ***Special Board Meeting***

### **Special Meeting Minutes**

**Date:** February 3<sup>rd</sup>, 2015

**Location:** Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS 66070

**Time:** 5:30 p.m. - Call Meeting to Order

At 5:44 p.m., Sharon Sweeney, Keystone Board Vice President, called the meeting to order. Members present: Ed Courtney, Scott Gibson, Gary Willits, Jenny Morgison and Rita Oatney. Board members not present: Jeff Martin and Ron Langston.

Others present: Tim Marshall, Executive Director, Mary Livingston, Assistant Special Education Director, Randy Weissman, KASB Consultant, Krystal Porter, Linda Sloan, and Lisa Morando, Keystone, and Superintendents Steve Lilly, Pat Happer, Denis Yoder and arriving at 5:47 p.m., Denise Jennings.

#### **Action**

Scott Gibson made a motion to approve the Special Board Meeting Agenda as presented. Ed Courtney seconded and motion carried 6-0.

#### **Executive Session**

At 5:44 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 45 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 6:29 p.m. The Executive Session included Steve Lilly, Pat Happer, Denis Yoder, Denise Jennings and Randy Weissman. Ed Courtney seconded and motion passed 6-0.

At 6:29 p.m., open session resumed.

At 6:29 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 20 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 6:49 p.m. The Executive

Session included Steve Lilly, Pat Happer, Denis Yoder, Denise Jennings and Randy Weissman. Ed Courtney seconded and motion passed 6-0.

At 6:35 p.m., Randy Weissman left executive session.

At 6:45 p.m., Jenny Morgison left the meeting.

At 6:48 p.m., Tim Marshall and Randy Weissman entered executive session.

At 6:49 p.m., open session resumed.

The board agreed to set three special meetings to interview candidates. Those dates are February 10, 12 and 16, 2015, to be held at 5:30 at Keystone in Ozawkie.

At 7:03 p.m., Denise Jennings left the meeting.

<b>Adjourn</b>
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At 7:08 p.m., the meeting was adjourned.

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Ron Langston  
President

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Linda Kilgore  
Clerk of the Board



# **Board of Education**

## ***Special Board Meeting***

### **Special Meeting Minutes**

**Date:** February 10<sup>th</sup>, 2015

**Location:** Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS 66070

**Time:** 5:30 p.m. - Call Meeting to Order

At 5:32 p.m., Ron Langston, Keystone Board President, called the meeting to order. Members present: Sharon Sweeney, Scott Gibson and Rita Oatney. Board members not present: Jeff Martin, Ed Courtney, Gary Willits and Jenny Morgison.

Others present: Tim Marshall, Executive Director, Krystal Porter, Keystone HR Manager, Superintendents Steve Lilly, Denise Jennings, Jon Pfau, Steve Wiseman and Denis Yoder. Also in attendance, Vicki Vossler.

#### **Action**

There were no actions taken due to lack of a quorum.

#### **Discussion**

At 5:35 p.m., all those in attendance, excluding Tim Marshall and Krystal Porter, met with the first interview candidate, Vicki Vossler.

At 6:40 p.m., Tim Marshall and Krystal Porter returned to the meeting.

#### **Adjourn**

At 6:58 p.m., the meeting was adjourned.

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Ron Langston  
President

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Linda Kilgore  
Clerk of the Board



# **Board of Education**

## ***Special Board Meeting***

### **Special Meeting Minutes**

**Date:** February 12<sup>th</sup>, 2015

**Location:** Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS 66070

**Time:** 5:30 p.m. - Call Meeting to Order

At 5:33 p.m., Ron Langston, Keystone Board President, called the meeting to order. Members present: Scott Gibson, Sharon Sweeney and Rita Oatney. Board members not present: Jeff Martin, Gary Willits, Ed Courtney and Jenny Morgison.

Others present: Tim Marshall, Executive Director, Linda Kilgore, Keystone Clerk of the Board and Superintendents Denise Jennings, Steve Lilly, Jon Pfau, Steve Wiseman and Denis Yoder. Also in attendance, Andy Ewing.

#### **Action**

There was no action taken due to lack of a quorum.

#### **Discussion**

At 5:34 p.m., all those in attendance, excluding Tim Marshall and Linda Kilgore, met with the second interview candidate, Andy Ewing, for an hour.

At 6:34 p.m., Linda Kilgore and Tim Marshall returned to the meeting.

#### **Adjourn**

At 6:40 p.m., the meeting was adjourned.

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Ron Langston  
President

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Linda Kilgore  
Clerk of the Board



# **Board of Education**

## ***Special Board Meeting***

### **Special Meeting Minutes**

**Date:** February 16<sup>th</sup>, 2015

**Location:** Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS 66070

**Time:** 5:30 p.m. - Call Meeting to Order

At 5:31 p.m., Ron Langston, Keystone Board President, called the meeting to order. Members present: Scott Gibson, Sharon Sweeney and Rita Oatney. Board members not present: Jeff Martin, Gary Willits, Ed Courtney and Jenny Morgison.

Others present: Tim Marshall, Executive Director, Linda Kilgore, Keystone Clerk of the Board and Superintendents Steve Lilly, Jon Pfau, Steve Wiseman, Denise Jennings and Denis Yoder. Also in attendance, Dr. Raj Sharma.

#### **Action**

There were no actions taken due to lack of a quorum.

#### **Discussion**

At 5:32 p.m., all those in attendance, excluding Tim Marshall and Linda Kilgore, met with the third interview candidate, Raj Sharma, for one hour.

At 6:32 p.m., all those in attendance, excluding Tim Marshall and Linda Kilgore, continued meeting with the third interview candidate, Raj Sharma, for 10 minutes.

At 6:42 p.m., Tim Marshall and Linda Kilgore returned to the meeting.

At 6:43 p.m., Raj Sharma left the meeting.

## Adjourn

At 7:15 p.m., the meeting was adjourned.

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Ron Langston  
President

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Linda Kilgore  
Clerk of the Board





# **Board of Education**

## ***Special Board Meeting***

### **Special Meeting Minutes**

**Date: February 18<sup>th</sup>, 2015**

**Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawie, KS 66070**

**Time: 6:30 p.m. - Call Meeting to Order**

At 6:34 p.m., Ron Langston, Keystone Board President, called the meeting to order. Members present: Scott Gibson, Sharon Sweeney, Jeff Martin and Rita Oatney. Board members not present: Gary Willits, Ed Courtney and Jenny Morgison.

Others present: Linda Kilgore, Keystone Clerk of the Board and Superintendents Denise Jennings, Steve Lilly, Jon Pfau, and Denis Yoder.

#### **Action**

Scott Gibson made a motion to approve the agenda as presented. Sharon Sweeney seconded and motion carried 5-0.

#### **Action**

At 6:35 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 20 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 6:55 p.m. The Executive Session included Denise Jennings, Steve Lilly, Jon Pfau and Denis Yoder. Sharon Sweeney seconded and motion carried 5-0.

At 6:55 p.m. open session resumed.

At 6:55 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 5 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:00 p.m. The Executive Session included Denise Jennings, Steve Lilly, Jon Pfau and Denis Yoder. Sharon Sweeney seconded and motion carried 5-0.

At 7:00 p.m. open session resumed.

<b>Adjourn</b>
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At 7:00 p.m., the meeting was adjourned.

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Ron Langston  
President

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Linda Kilgore  
Clerk of the Board

# Board of Directors



## Minutes

Supers Scheduled to Attend Board Meeting

Denis Yoder, Regular

Denise Jennings, Alternate

**DATE: February 18<sup>th</sup>, 2015**

**Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS**

**Time: 7:00 p.m. Call Meeting to Order**

At 7:04 p.m., Board President Ron Langston called the meeting to order. Members present: Sharon Sweeney, Gary Willits, Scott Gibson, Jeff Martin, Jenny Morgison and Rita Oatney. Member not present: Ed Courtney.

Others present: Tim Marshall, Executive Director; Rhonda Denning, Special Education Director; Linda Kilgore, Clerk of the Board; USD 339 Superintendent Denise Jennings; USD 343 Superintendent Denis Yoder; Neil Phillips from Jarred, Gilmore & Phillips Attorney's Office; Lisa Morando; Marlene Jolly.

### Monthly Action Items

#### 1. Approval of Agenda

##### **ACTION**

Scott Gibson made a motion to approve the agenda as presented. Sharon Sweeney seconded and motion carried 7-0.

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting and February Special Meetings
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

**ACTION**

Scott Gibson made a motion to approve the Monthly Consent Agenda Items as presented. Sharon Sweeney seconded and motion carried 7-0.

**Monthly Communications****1. Receive Communications from Visitors Present**

None

**2. Receive General Communications**

None

**Action Items**

- 1. Acceptance of 2014 Audit** – Neil Phillips reviewed the 2014 Keystone Learning Services audit with the board.

**ACTION:**

Sharon Sweeney made a motion to approve the 2014 Keystone Learning Services fiscal audit, as presented. Scott Gibson seconded and motion carried 7-0.

At 7:22 p.m., Neil Phillips, Lisa Morando and Rhonda Denning left the meeting.

**Discussion Items**

- 1. None**

**Executive Session**

At 7:25 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, and to discuss negotiations, reconvening in this room at 7:35 p.m. The Executive Session included Tim Marshall. Jenny Morgison seconded and motion carried 7-0.

At 7:35 p.m. open session resumed.

**ACTION ITEM**

- 1. Personnel Update-- Contracts and Resignations**  
Approval of the February 2015 Personnel Report

**ACTION**

Sharon Sweeney made a motion to approve the February personnel update as presented. Jenny Morgison seconded and motion carried 7-0.

At 7:37 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 15 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 7:52 p.m. The Executive Session included Denis Yoder and Denise Jennings. Sharon Sweeney seconded and motion carried 7-0.

At 7:52 p.m. open session resumed.

At 7:52 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:02 p.m. The Executive Session included Denis Yoder and Denise Jennings. Sharon Sweeney seconded and motion carried 7-0.

At 8:02 p.m. open session resumed.

At 8:02 p.m., Scott Gibson made a motion to go into Executive Session in the meeting room for 10 minutes, to discuss personnel matters of non-elected personnel, reconvening in this room at 8:12 p.m. The Executive Session included Denis Yoder and Denise Jennings. Sharon Sweeney seconded and motion carried 7-0.

At 8:12 p.m. open session resumed.

**ACTION ITEMS****ACTION**

Sharon Sweeney made a motion to extend a 2-year contract for Executive Director/Special Education Director to Andrew Ewing, as presented. Scott Gibson seconded and motion carried 7-0.

**ACTION**

Jeff Martin made a motion to authorize Ron Langston to negotiate a salary/benefit package to Andrew Ewing, according to the stipulations outlined during executive session. Jenny Morgison seconded and motion carried 5-2.

## **Adjournment**

At 8:14 p.m., the meeting was adjourned.

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Ron Langston  
President

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Linda Kilgore  
Clerk of the Board