

# Board of Directors



## Minutes

Supers Scheduled to Attend Board Meeting

Pat Happer, Regular

JB Elliott, Alternate

**DATE: June 21<sup>st</sup>, 2017**

**Location: Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS**

**Time: 7:00 p.m. Call Meeting to Order**

At 7:11 p.m., Ron Langston called the meeting to order. Members present: Sharon Sweeney, Barb Chapman, Rita Oatney and via phone, John Thelen. Members not present: Megan Milner, Gene Barrett and Kim Troupe.

Others present: Andy Ewing, Executive Director/Special Education Director; Lindsey Graf, Special Education Assistant Director; Linda Chalker, Clerk of the Board; Pat Happer, Superintendent USD #340.

### Monthly Action Items

1. **Approval of Agenda & Consent Agenda Items**

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. **Approval of Agenda**
2. **Approval of Minutes of Last Meeting**
3. **Approval of Bills & Claims**
4. **Approval of Cash Summary Report**
5. **Approval of Monthly Fund Transfers**
6. **Approval of Check Registers**

### ACTION

Sharon Sweeney made a motion to approve the Agenda & Consent Agenda Items as presented. Rita Oatney seconded and motion passed 5-0.

## Monthly Communications

1. **Receive Communications from Visitors Present**  
None
2. **Receive General Communications**  
None

## Discussion Items

1. **Director's Special Education and Service Center Update**—Andy reviewed Service Center activities. The food bid opened June 5<sup>th</sup> and bids were reviewed. Andy explained that interviews were held recently to replace the open assistant special education director position. One candidate, Nathanael Norman, has accepted the offer with Keystone. Andy shared information on a modular building in the Oskaloosa district that is available. Keystone could occupy the space at no cost, moving some of the programs out of the basement at USD 341. Andy gave a brief legal update. Andy thanked Lindsey Graf for her 5 years of service at Keystone as both a teacher and administrator. Everyone wished her well in her new endeavors.
2. **Budget Review FY 2017**—Andy reviewed FY '17 budgets with the board members.
3. **Personnel**—There was a brief discussion on personnel.
4. **Local Assessments Update**—Andy and the board discussed local assessments (see Action Item #1, below).
5. **Board Policy Updates**—Andy explained that policies AA, BCBF, DFAC & JGCA are up for approval.

## Action Items

### 1. Approval of the Local Assessments for FY 2018

#### Action

Sharon Sweeney made a motion to approve a 0 assessment increase for districts for FY 2018. John Thelen seconded and motion passed 5-0.

### 2. Personnel Update

#### ACTION

Sharon Sweeney made a motion to approve the June Personnel Update as presented. Barb Chapman seconded and motion passed 5-0.

### **3. Approval of Food Vendor Contract**

**ACTION**

Sharon Sweeney made a motion to approve the Food Vendor Contract for 2017-2022 with US Foods as presented. Barb Chapman seconded and motion passed 5-0.

### **4. Approval of Board Policies—Updates to AA, BCBF, DFAC & JGCA**

**ACTION**

Barb Chapman made a motion to approve the updates to board policies AA, BCBF, DFAC & JGCA as presented. Sharon Sweeney seconded and motion passed 5-0.

### **5. Modular Building in Oskaloosa**

**ACTION**

Sharon Sweeney made a motion to approve occupying the modular building in the Oskaloosa district. Barb seconded and motion failed 4-1.

### **Miscellaneous Items from Board Members**

Linda passed out a copy of the 2017-2018 board meeting schedule, and she will also email a copy to all members. This item will be up for approval at the July meeting.

### **Adjournment**

At 7:35 p.m., the meeting was adjourned.

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Ron Langston  
President

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Linda Chalker  
Clerk of the Board