

# Board of Directors



## Minutes

Supers Scheduled to Attend Board Meeting

Loren Feldkamp, Regular

Steve Lilly, Alternate

**DATE:** September 21<sup>st</sup>, 2016

**Location:** Keystone Learning Services, 500 E. Sunflower Blvd., Ozawkie, KS

**Time:** 7:00 p.m. Call Meeting to Order

At 6:57 p.m., Sharon Sweeney, Board Vice President, called the meeting to order. Members present: Gene Barrett, Kim Troupe, Megan Milner, Barb Chapman, Rita Oatney and John Thelen. Member not present: Ron Langston.

Others present: Andy Ewing, Executive Director/Special Education Director; Mary Livingston and Lindsey Graf, Special Education Assistant Directors; Linda Chalker, Clerk of the Board; Loren Feldkamp, Superintendent USD #338; Terri Coughlin, JDLA Principal; Matthew Moore, JDLA Functional Skills/Music instructor.

### Monthly Action Items

#### 1. Approval of Agenda

#### **ACTION**

Rita Oatney made a motion to approve the agenda, as presented. Megan Milner seconded and motion passed 7-0.

### Monthly Consent Agenda Items

Any Board member may request that any item be removed from this consent agenda to the regular agenda for action to be taken separately.

1. Approval of Minutes of Last Meeting
2. Approval of Bills & Claims
3. Approval of Cash Summary Report
4. Approval of Monthly Fund Transfers
5. Approval of Check Registers

**ACTION**

Barb Chapman made a motion to approve the Consent Agenda Items as presented. Kim Troupe seconded and motion passed 7-0.

**Monthly Communications****1. Receive Communications from Visitors Present**

Terri Coughlin and Matt Moore gave a short video presentation to introduce one of the John Dewey students to the board, sharing the strides that have been made.

**2. Receive General Communications**

None

**Discussion Items**

**1. Director's Special Education and Service Center Update**—Andy reviewed the 2016 special education audit. Andy explained that the board is required to approve the Federal VI-6b Assurances annually. Andy shared information on the new bank account explaining the bank requires a board resolution for approval of the account.

**2. Introduction to JDLA Student**

See Monthly Communications #1.

**3. Personnel Update**—Mary and Lindsey reviewed the status of current staffing. There are open para positions that Keystone is looking to fill.

**Action Items****1. Review and Approve Federal VI-b Assurances for 2016-17****ACTION**

Megan Milner made a motion to approve the Federal VI-b Assurances for 2016-17 as presented. Gene Barrett seconded and motion passed 7-0.

**2. Resolution 2016-001 to Approve Bank Account****ACTION**

Barb Chapman made a motion to approve the Resolution 2016-001 to Approve Bank Account as presented. Rita Oatney seconded and motion passed 7-0.

### **3. Personnel Update—Contracts and Resignations**

#### **ACTION**

Megan Milner made a motion to approve the September 2016 personnel update as presented. Barb Chapman seconded and motion passed 7-0.

#### **Miscellaneous Items from Board Members**

None

#### **Adjournment**

At 7:33 p.m., the meeting was adjourned.

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Ron Langston  
President

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Linda Chalker  
Clerk of the Board